

International Local Mentor Reporting Due Dates (Jan/Feb School Year Start-Up)

International Local Mentor Reporting Due Dates

Timeline	Report	Action
May 1	International Local Mentor Report 1 (ILMR1)	Mentor submits ILMR1 to Manager, International Mentoring
May 1	Instructor Summary 1 (IS1)	Mentor submits IS2 on Mentor Dashboard
July 1	International Local Mentor Report 2 (ILMR2)	Mentor submits ILMR2 to Manager, International Mentoring
July 1	Instructor Summary 2 (IS2)	Mentor submits IS2 on Mentor Dashboard
Sept/Oct	Instructor Status Report	Mentor completes and submits the <i>Instructor Status Report</i>
October 1	International Local Mentor Report 3 (ILMR3)	Mentor submits ILMR3 to Manager, International Mentoring
October 1	Instructor Summary 3 (IS3)	Mentor submits IS3 on Mentor Dashboard
October 1	Instructor Certification Recommendation Report	Mentor completes the online <i>Instructor Certification Recommendation Report</i>
November 30	Mentor Year End Report (MYER)	Mentor submits <i>Mentor Year End Report</i> online
December 20	International Local Mentor Report 4 (ILMR4)	Mentor submits 4 th (and final) ILMR4 to Manager, International Mentoring
December 20	Instructor Summary 4 (IS4)	Mentor submits IS4 on Mentor Dashboard